



MARINE CORPS COMMUNITY SERVICES TWENTYNINE PALMS



Contact Number:
760.830.4606
Bldg #1533

MCCS Civilian Careers

We are thrilled that you are considering employment with our organization, the most outstanding organization of its kind in the Department of Defense (DoD). If you are a highly motivated individual that would like the opportunity to provide an invaluable service to Marines, Sailors and their families, then MCCS is the organization for you! Take a look at some of the benefits you get to enjoy while working for MCCS.

Privileges for all MCCS Employees:

- Childcare facilities
- Lodging and dining
- Tax-free shopping at the Exchange
- Free access to fitness centers and swimming pools – plus, ask about our Civilian Fitness Program, with up to three hours per week of paid time to participate
- Golf course, bowling center, discounted movies at the theater
- Discounted amusement park tickets, travel and lodging
- Library, Education Center, Career Resources
- Wood Hobby Shop and Auto Skills Center
- Free admission to several MCCS events throughout the year to include concerts, MMA fights, Motocross and fun runs
- Federal employees are eligible to apply for the Public Service Loan Forgiveness Program (PSLF)

Excellent Benefits Package

The employee benefits package is available to all regular full time and regular part time civilian Marine Corps non-appropriated fund (NAF) employees and includes the following:

Regular Full/Part Time:

Medical and Dental
Life Insurance
Optional and Dependent
Life Insurance

401(k) Savings Plan
Group Retirement Plan
Flexible Spending Account

Long Term Care
Short Term Disability (Aflac)
Leave (Sick & Vacation)

Military Spouse Preference Program

This is a Department of Defense program instituted to lessen the adverse impact on the career paths of spouses of active duty service members. The program grants eligible spouses, who are among the best qualified for positions graded NF-3 and below, and equivalent hourly paid positions, a special preference in the selection process. If you are the spouse of an active duty service member, ask us if you qualify for Spousal Preference.

Spouse Preference requires a copy of the original active duty member's orders with the spouse's name listed as an authorized dependent. It must be submitted as an attachment with the resume. Effective 7 Oct 04, Spousal Preference applicants hired in a flexible position will not lose their spousal preference eligibility until transferred or hired into a regular Full-Time or Part-Time position.

There is no limit to the number of times spousal preference may be applied to referral and selection for non-continuous positions. Spousal preference may be simultaneously referred for continuing and non-continuing positions. Eligibility terminates due to acceptance or declination of an offer for a continuing Full-Time or Part-Time position.

HOW TO APPLY:

To apply for a position with MCCS 29 Palms, log on to the website <http://www.usmc-mccs.org/careers/>. From there, click on "Prospective Employee".

The screenshot shows the homepage of the MCCS Civilian Careers website. The header includes the MCCS Forward logo, navigation tabs for TOPICS, SERVICES, and CAREERS, and social media icons for Facebook and a search icon. The main banner features the text "MCCS Civilian Careers" and "Marine Corps Community Services | Serving Those Who Serve". Below the banner is a navigation menu with options: WELCOME TO MCCS, BENEFITS, LOCATIONS, HELP?, and HOW TO APPLY. The central content area lists "Positions may be available in the following areas" with two columns of job categories: Administrative Support, Accounting, Behavioral Health, Children, Youth & Teen Services, Construction, Contracting, Education & Career Services, Finance, Fitness & Health Promotion, Food & Hospitality, Human Resources, Information & Referral, Information Technology, Libraries, Management, Marketing, Recreation, Relocation Assistance, Retail, and Warehouse Support. To the right are three photo thumbnails: "Special Thanks", "TRINERS", and "SINGLE MARINE PROGRAM". At the bottom, a blue box says "JOB SEARCH & APPLY:" with a green button labeled "Prospective Employees".

Next, Select **MAGTFTC 29 Palms** for all positions located on the Twentynine Palms Marine Corps base.

The screenshot shows the job search results page on the MCCS Civilian Careers website. The header is identical to the homepage. Below the header, the "Job Search" section is visible. A search bar contains the text "Keywords:" and "Search Tips". Below the search bar are buttons for "Search", "Reset Search", "Save Search", and "More Options". On the left, a "Filter by" section shows a list of locations, with "MAGTFTC 29 Palms (10)" highlighted in a red box. Other locations include Hawaii (95), Foster (31), MCB Camp Lejeune (21), MCB Quantico (22), MCAS Miramar (18), MCB Camp Pendleton (18), MCB Ft. Belvoir (11), MCAS Yuma (10), MCAS Miramar (9), MCAS Cherry Point (7), and Headquarters (8). The main content area shows "255 matches found. Only the first 100 results can be displayed." Below this is a "Search Results" section with a table of job listings. The first listing is for an "ADMINISTRATIVE ASSISTANT (EXCEPTIONAL FAMILY MEMBER PROGRAM, RFTNF02, CAMP FCSTER, OKINAWA, JAPAN, \$16.00-\$11.00 - 30413)" with a department of "EXCEPTIONAL FAMILY MEMBER" and a location of "Foster". The second listing is for a "BAFISTAF/OD SERVICE WORKER - 28028" with a department of "STARBUCKS COFFEE" and a location of "MCB Quantico". The third listing is for a "CLINICAL COUNSELOR NF4 - 30433" with a department of "FAMILY ADVOCACY PROGRAM VCTR" and a location of "MCB Quantico".