

# Estimated Travel Costs for a PCS Move

Plan a budget for your PCS move. Personal style, family size, route plans, method of travel and “extras” all will make a difference in your costs. Completing the following worksheet will help you estimate your travel costs.

## DRIVING COSTS

Allow an average of \$25 per 100 miles for fuel, oil and maintenance.

Total miles you plan to travel: \_\_\_\_\_

Multiply by \$25 for every 100 miles:

\$ \_\_\_\_\_

Expected driving cost:

\$ \_\_\_\_\_

Toll charges expected:

\$ \_\_\_\_\_

Total (add mileage and tolls):

\$

## OVERNIGHT ACCOMMODATIONS

Estimate the cost of a room for each day during travel based on the following:

Double occupancy – \$120, each additional person in room– \$10 each, if traveling with pets, \$20 pet fee, per pet

Expected daily room cost: \$ \_\_\_\_\_

Number of days of travel (based on travel of 350 miles per day) \_\_\_\_\_

Distance you plan to travel: \_\_\_\_\_ miles

Divide total number of miles by 350 miles per day = \_\_\_\_\_ total days.

Total (add mileage and tolls):

\$

## FOOD AND OTHER COSTS

Plan on food costs of \$51 per person per day.

Number of people: \_\_\_\_\_

Number of days: \_\_\_\_\_

Multiply number of people by number of days: \_\_\_\_\_

Multiply this figure by \$51:

\$ \_\_\_\_\_

Cost of other items (admission tickets, souvenirs, etc.):

\$ \_\_\_\_\_

Total (cost of food and other items):

\$

TOTAL ESTIMATED COSTS (total previous three lines):

\$

## ESTIMATED REIMBURSEMENTS

You cannot control the payment regulations. However, you can plan for your travel costs. Save receipts from everything!

- The disbursing officer at your new duty station will decide whether the regulations permit reimbursement of an item(s) and how much is paid.
- Reimbursements include mileage and per diem allowances and are based on whether one is traveling with or without dependents and the number of travelers.

# Financial Planning Worksheet for a PCS Move

## POSSIBLE SOURCES OF INCOME

	ESTIMATED	ACTUAL
1. Service member's travel allowance (pre-payment)	_____	_____
2. Service member's per diem (pre-payment)	_____	_____
3. Service member's advance pay (pre-payment)	_____	_____
4. Dependent's per diem (post-payment)	_____	_____
5. Dislocation allowance	_____	_____
6. Temporary Lodging Allowance (post-payment)	_____	_____
7. Refund of security deposit (if applicable)	_____	_____
8. Refund of utility deposit(s) (if applicable)	_____	_____
9. Accumulated pay while in transit (post-payment)	_____	_____
10. Profit from selling items you are not transferring	_____	_____
11. Overseas allowances (if applicable)	_____	_____
<b>Total sources of income (A):</b>	_____	_____

## POSSIBLE EXPENSES

1. Advance pays (if applicable)	_____	_____
2. Disconnecting major appliances, including any necessary services (e.g., electrical, plumbing, carpentry) and reinstallation costs	_____	_____
3. Cost to clean vacated quarters/housing	_____	_____
4. Final lawn maintenance and costs to dismantle and reassemble outdoor furniture or play equipment.	_____	_____
5. Cost to kennel and/or ship pets	_____	_____

6. Shipping costs for a boat or outboard motor	_____	_____
7. Shipping, towing or carrying a vehicle	_____	_____
8. Shipping any other items not authorized at government expense	_____	_____
9. Supplemental insurance for shipping or storing personal property	_____	_____
10. Excess weight over authorized weight allowance	_____	_____
11. Preparing your vehicle for travel	_____	_____
12. Reserve funds for travel incidentals and emergencies	_____	_____
13. When shipping a car overseas, include costs to:		
a. Move to port of shipment and return fare	_____	_____
b. Ensure the engine, wipers, brakes, etc., are in good working order	_____	_____
c. Ready the vehicle for any specific requirements at the new location	_____	_____
d. Prepare the vehicle for shipping and/or storage	_____	_____
14. Lodging costs at both departure and destination and en route	_____	_____
15. Food costs during transit	_____	_____
16. Housing security deposit/rent at destination	_____	_____
17. Utility deposits (e.g., phone, electricity, gas, water, cable, cellphone transfer)	_____	_____
18. Costs to restock food staples and cleaning supplies	_____	_____
19. Laundromat costs until household goods arrive	_____	_____
20. Local transportation until vehicle arrives	_____	_____
21. Replacing household goods not shipped or purchasing items needed at new home	_____	_____
22. Clothing costs to accommodate a different climate	_____	_____
Total Expenses (B):	_____	_____

# Internet Resources for PCS Moves

*The following websites provide a wealth of information to help you prepare for your move:*

Annualcreditreport.com (free annual credit report from the three major reporting agencies): [www.annualcreditreport.com](http://www.annualcreditreport.com)

Automated Housing Referral Network: [www.ahrn.com](http://www.ahrn.com)

Bankrate.com: [www.bankrate.com](http://www.bankrate.com)

Defense Finance and Accounting Service (DFAS): [www.dfas.mil](http://www.dfas.mil)

Defense Personal Property System (DoD household goods portal): [www.move.mil](http://www.move.mil)

Defense Travel Management Office: [www.defensetravel.dod.mil](http://www.defensetravel.dod.mil)

DoDEA Educational Partnership: <http://www.militaryk12partners.dodea.edu>

Federal Trade Commission (identification theft, privacy and security): [www.ftc.gov](http://www.ftc.gov)

Military OneSource: [www.militaryonesource.mil](http://www.militaryonesource.mil)

Military Spouse Resources: [www.careeronestop.org/militaryspouse](http://www.careeronestop.org/militaryspouse)

“Money and Mobility: For Military Personnel and Families” (FINRA): [www.saveandinvest.org/web/groups/sai/@sai/documents/sai\\_original\\_content/p124896.pdf](http://www.saveandinvest.org/web/groups/sai/@sai/documents/sai_original_content/p124896.pdf)

Navy Fleet and Family Support Center (FFSC): [www.cnic.navy.mil/ffr/family\\_readiness.html](http://www.cnic.navy.mil/ffr/family_readiness.html)

Navy Household Goods & Personal Property: [www.navsup.navy.mil/household](http://www.navsup.navy.mil/household)

Navy/Marine Corps Housing OneStop: [www.housing.navy.mil/onestop](http://www.housing.navy.mil/onestop)

Navy-Marine Corps Relief Society (NMCRS): [www.nmcrs.org](http://www.nmcrs.org)

Navy Personnel Command: [www.public.navy.mil/bupers-npc/Pages/default.aspx](http://www.public.navy.mil/bupers-npc/Pages/default.aspx)

TRICARE military health system: [www.tricare.mil](http://www.tricare.mil)

U.S. State Department (Passport information): [http://travel.state.gov/passport/passport\\_1738.html](http://travel.state.gov/passport/passport_1738.html)

USA4MilitaryFamilies: [www.usa4militaryfamilies.dod.mil](http://www.usa4militaryfamilies.dod.mil)

Women, Infants, and Children (WIC): [www.fns.usda.gov/wic](http://www.fns.usda.gov/wic)

